

THE RON & GLORIA CONLEY SCHOLARSHIP

The Ron & Gloria Conley Scholarship is established in honor of Ronald W. Conley and Gloria A. Conley, Huntsville native residents. Ron and Gloria ensured that each of their children had an opportunity to attend college and receive a college degree. To continue to provide opportunities for others, the scholarship is exclusively available to racial and ethnic minority applicants meeting the criteria below.

Scholarship applicants must meet the General criteria below and may be required to provide additional proof of meeting each criterion before receiving the scholarship, if selected.

GENERAL

1. U.S. Citizen
2. Race and Ethnicity: One of the following, as documented on the official birth certificate.

Alaskan Native – Native American (American Indian, Amerindian, Amerind, Indian, Aboriginal American, First Nation person)	A person having familial origins in indigenous peoples of Alaska, United States (Iñupiat, Yupik, Aleut, Eyak, Tlingit, Haida, Tsimshian, and a number of Northern Athabaskan cultures; and / or any aboriginal peoples of Canada and the United States.
Asian	A person having familial origins in the Far East, Southeast Asia, or the Indian subcontinent, to include Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Black – African American	A person having familial origins in the United States or any country in Africa, even if born in the U.S.
Hispanic – Latino	A person having familial origins in Cuba, Mexico, Puerto Rico, South or Central American, or any other Spanish culture or country.
Native Hawaiian – Pacific Islander	A person having familial origins in Hawaii, Guam, Samoa, or other Pacific Islands.
Multi-ethnic	A person having any combination of any races listed above.
Other	A person having any familial origins which are not listed above but not European or White.

3. School System: Huntsville City Schools, Madison County Schools, and/or Madison City Schools
4. Grade: Current high school seniors (12th graders) with graduation requirements met for Spring 2022 graduation.
5. Residency: Current permanent living address within Madison County, AL limits.
6. University: Scholarship applicants must be accepted to one of the following universities at the time of the scholarship application submission.
 - a. Alabama A & M University; or
 - b. Auburn University

Note:

This scholarship is an independent family gift award to a selected scholarship recipient. It is not directly affiliated with Alabama A & M University and/or Auburn University.

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ADDITIONAL AREAS OF CONSIDERATION

Scholarship applicants who meet the areas identified below and provide proof of meeting each specific criterion when submitting the application will receive additional application points during the evaluation period.

1. Additional Five (5) Points: Intended Major / Degree / Field of Study

The scholarship applicant is accepted to Alabama A & M University or Auburn University for one of the following intended college majors:

- a. Business Administration / Marketing / Management; or
- b. Computer Science / Computer Science & Software Engineering; or
- c. Elementary Education; or
- d. Civil Engineering / Mechanical Engineering; or
- e. Food Science

Documentation Required: Acceptance letter from Alabama A & M University or Auburn University indicating major or a separate letter from the respective Dean or Department Chair for the intended major on university letterhead.

2. Additional Five (5) Points: Church Membership

The scholarship applicant is a current member of St. Bartley P.B. Church. Church affiliation of any kind is not a requirement. Membership with St. Bartley P. B. Church will only yield additional application points during the evaluation period.

Documentation Required: Letter from Saint Bartley P.B. Church, signed by Pastor Jaymes Mooney, on church letterhead.

3. Additional Five (5) Points: Lee High School, Huntsville City Schools

The scholarship applicant is a current high school senior at Lee High School, Huntsville City Schools, Huntsville, Alabama.

Documentation Required: No additional information is required to substantiate the scholarship applicant's high school. The letter provided for Grade, School System, and Residency, will also provide sufficient documentation to identify Lee High School, Huntsville City School scholarship applicants.

APPLICATION PROCESS

The Scholarship will begin receiving applications on **01 January 2022, 8:00 AM CST**. All of the following must be provided for a complete application package.

1. Application form with all fields completed. With the exception of fields noted as "if applicable," all fields are required for the application to be considered a complete application form.
2. A 250-word up to 1,000-word essay describing the value of a college education (component 1), future career goals (component 2), and future plans for contributing to the community (component 3). Essay format must be: Arial 12-point font, double-spaced, singled-sided paper, with 1-inch margins for the top, bottom, and left and right sides. Page header should have the applicant's full legal name (*first, middle, and last*), current high school, and intended university.

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APPLICATION PROCESS – Continued

3. U.S. Citizen and Race/Ethnicity: A notarized letter from the parent/guardian, with two U.S. Citizens as witnesses (not including the notary), stipulating the scholarship applicant's U.S. citizenship and identified race on the original birth certificate. The parent letter **should not** include the scholarship applicant's date of birth and/or SSN. Letters may be addressed to Selection Committee for the Ron & Gloria Conley Scholarship, P.O. Box 22504, Huntsville, Alabama, 35814. (Additional verification may be required before final selection and receiving award funds.)
4. School System, Grade, and Residency: A letter from the scholarship applicant's high school, signed by senior counselor or principal and on the school's or school system's letterhead must include the scholarship applicant's grade level, GPA, and scholarship applicant's address on record for the school system. No additional information is needed; this serves as a letter of confirmation but is not a letter of recommendation. The school letter **should not** include personally identifiable information (PII), such as a birthdate and SSN. The school system will be documented by the letterhead used and facilitate the determination of whether the scholarship applicant is a student at Lee High School, Huntsville City Schools. Letters should be addressed to Selection Committee for the Ron & Gloria Conley Scholarship, P.O. Box 22504, Huntsville, Alabama, 35814.
5. University: Copy of university acceptance letter. Please ensure that the letter **does not** include Personally Identifiable Information (PII), including birthdate and SSN. If the information is included in the acceptance letter, please redact PII data prior to submitting it with your scholarship application package.

The application form, essay, counselor- or principal-signed letter from the high school, notarized parent letter, copy of acceptance letter, university letter regarding intended major if separate from acceptance letter (if applicable and seeking additional points), and church membership (if applicable and seeking additional points) must be consolidated into **one PDF document e-mailed to RGConleyScholarship@comcast.net OR mailed in one envelope to Ron & Gloria Conley Scholarship, P.O. Box 22504, Huntsville, Alabama, 35814, postmarked no later than 01 March 2022.**

The PDF document should be e-mailed to RGConleyScholarship@comcast.net, with the subject heading: Name (last, first, middle name), high school, and intended university. Mailed items must have a return address on the envelope.

Scholarship application deadline is **01 March 2022, 5 PM CST**. Separated scholarship application items will not be accepted and the applicant will be immediately considered ineligible.

APPLICATION PACKAGE EVALUATION

Scholarship applications will be evaluated using a point system. The total number of points available is 100, including additional points available from the **"Additional Areas of Consideration."**

1. Essay: Four scorers will evaluate applicant essays for ideas, style, content, and mechanics. Essays may earn 20 points per scorer, for a total of 80 points.

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APPLICATION PACKAGE EVALUATION - Continued

2. Grade Point Average: GPAs must be provided in the school letter. 1-5 points will be assigned based on the GPA, within a range – Above 4.0 (5 points), 3.75 – 4.0 (4 points), 3.5 – 3.75 (3 points), 3.0 – 3.5 (2 points), and 3.0 and below (1 point) – for a total of 5 points.
3. Additional Areas of Consideration: Students of Lee High School, Huntsville City Schools (5 points), church members of St. Bartley P.B. Church in Huntsville, Alabama (5 points), and students pursuing one of the five degrees identified degrees (5 points) allows for additional 15 points to be assigned.

Application review process is estimated to require at least 30 business days. A selected and alternate scholarship applicant will be identified for both Alabama A & M University and Auburn University.

Selected Scholarship recipients will be contacted after **15 April 2022**, using the phone and e-mail contact information provided on the Scholarship application form. Failure to respond to the notification e-mail within 10 business days, wherein additional documentation and information may be required, will forfeit the potential award. If the selected scholarship applicant's award is forfeited, the alternate selected Scholarship applicant will be notified of their potential award for the same university.

Additional Scholarship information is below.

AWARD PROCESS

For the selected qualified recipient(s), the scholarship includes the following.

1. Quantity: Two (2) scholarships are available for the 2022 selection process.
 - a. Only 1 award per applicant.
 - b. Only 1 award per university – 1 Auburn University award, 1 Alabama A & M University award.
2. Amount: Each award will be no more than \$500. Each award will be awarded once to the selected qualified applicant, after meeting all required documentation and application requirements within the specified time periods and deadlines.
3. Purpose: Scholarship awards are specifically designated to defray costs associated with required textbooks for Freshmen collegiate coursework.
4. Disbursement: For the selected qualified recipient, the award amount will be paid directly to the recipient's university (Alabama A & M University or Auburn University), identified in the application, during the month of **August 2022**.
 - a. The award will be issued by check and mailed directly to the college/university identified in the scholarship recipient's student account.
 - b. To ensure the award is deposited in the correct student account, the scholarship award recipient may be required to provide additional college/university information. Contact information provided in the application will be used to contact the award recipient if additional information is required. Selected scholarship award recipients must provide all additional information required within 10 business days of e-mail contact.
 - c. Awards are not transferrable to any other institution; awards will be voided if the awarded applicant elects to attend a university differing from the one identified in the scholarship application.

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APPLICATION FORM (Page 1 of 2)

Scholarship applications must be completed in full for consideration and submitted by the deadline (**01 March 2022**) by consolidating into **one PDF document e-mailed to RGConleyScholarship@comcast.net** OR **mailing in one envelope to Ron & Gloria Conley Scholarship, P.O. Box 22504, Huntsville, Alabama, 35814, postmarked no later than 01 March 2022.**

Only a single PDF document or one envelope per applicant will be accepted. Multiple sends and/or document applications will not be accepted and deem the applicant immediately ineligible. Applicants are deemed ineligible if / when an incomplete package is received. Incomplete application forms will also deem the entire application and applicant ineligible.

Complete all fields below. Only typed or hand-written print responses are acceptable, except where signatures are required.

APPLICANT INFORMATION

Applicant's Legal First Name: _____

Applicant's Legal Middle Name, if applicable: _____

Applicant's Legal Last Name: _____

Parent's / Guardian's Legal First Name: _____

Parent's / Guardian's Legal Middle Name, if applicable: _____

Parent's / Guardian's Legal Last Name: _____

CONTACT INFORMATION: PERMANENT ADDRESS

Street Number: _____ Street Name: _____

Apartment Number, if applicable: _____ City: _____

CONTACT INFORMATION: TELEPHONE

Home Telephone Number, if applicable: (____) _____

Applicant's Mobile Telephone Number, if applicable: (____) _____

Parent's / Guardian's Work Telephone Number, if applicable: (____) _____

Parent's / Guardian's Mobile Telephone Number, if applicable: (____) _____

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APPLICATION FORM (Page 2 of 2)

CONTACT INFORMATION: E-MAIL

Applicant's Personal E-mail Address: _____

Parent's / Guardian's Home E-mail Address: _____

Applicant's Initials _____ Parent's/Guardian's Initials _____ Date _____

SCHOOL INFORMATION: HIGH SCHOOL AND UNIVERSITY

Current High School: _____

School System: _____ GPA: _____ / 4.0

Intended College / University Major or Degree Program: _____

University (Circle or Check One): Alabama A & M University Auburn University

Signatures below indicate the Scholarship applicant and their parent/guardian reading, understanding, and agreement of, with, and to the deadlines, guidelines, and requirements, outlined in Pages 1 – 4, and further stipulated on pages 5 - 6. Applicant's and parental/guardian signatures also indicate the Scholarship applicant's and their parent's/guardian's agreement to comply with communication and documentation requirements with associated deadlines, which may be beyond the initial application deadline, in order to receive the scholarship award, if selected.

In the event where two guardians or parents have legal supervision or custody of the Scholarship applicant, only one parent's/guardian's information (Page 5), initials (Page 6), and signature (Page 6) are required and considered binding and sufficient for the application and award process, if selected. However, the same parent/guardian information must be provided for the items identified on Pages 5 and 6.

Applicant's Signature _____ Date _____

Parent /Guardian Signature _____ Date _____